# **Privacy policy**

## Version 1.0 - Modified 2021-03-25

This privacy policy applies to the services of the business PKG Software. PKG Software is not responsible for the privacy policy of other websites and other sources. By using the services offered by PKG Software you acknowledge to accept our privacy policy.

PKG Software respects the privacy of all visitors/customers and ensures that all personal information which you share with us, will be dealt with in a strict confidential manner.

### How we use collected data

#### **Services**

When you order one of our services or products, we will ask for personal data like your name, address, date of birth, etc. These data will be used to fulfill your order. These data will be stored on a secure server owned by PKG Software or a third party. We will not combine your personal data with other data.

#### Communication

When you send emails or other messages to us it is possible that we will save these messages. Sometimes we will ask for your personal data when this is relevant. This enables us to answer your questions and requests. These data will be stored on a secure server owned by PKG Software or by a third party. We will not combine your personal data with other data.

# **Purpose**

We collect and use your personal information for no other purposes than described in our privacy policy unless we have received your permission to do otherwise.

#### **Third Parties**

We will not provide your data to other parties.

#### **Alterations**

This privacy policy is tuned to the current requirements of PKG Software to provide products and services. It can change according to new business requirements.

## **Personal Data Options**

Visitors and customers can ask for a copy of their stored data using the contact information listed at the end of this document. Visitors and customers can also ask for the deletion of their stored data, unless legal requirements disallow this.

For example, according to Dutch law, administration about purchased goods needs to be stored for at least 7 years and cannot be deleted until that period has expired.

## **Questions and Feedback**

We verify on a regular basis if we comply with the privacy policy. If you have questions or need to reach out to us, please do contact us:

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E-mail: <a href="mailto:paulkgerke@craftware.info">paulkgerke@craftware.info</a>

VAT identification number (BTW-id): NL003562039B28

(No Dutch KvK number)